



Community Calendar of Events: Guidelines, Categories of Events, and Template for Event Posting

Guidelines for posting on the Divine Lineage Community Events webpage:

- All postings need to be related to Sri Kaleshwar's teachings. There is a beautiful creativity growing and many people's channels are vibrantly alive in the work they are doing which may not be directly related to being a Sai Shakti Teacher and Healer. The particular postings in this Calendar need to be directly related to Swami's teachings, the systems, techniques, intro classes and related topics.
- Choose one category that best fits your event. If several categories are involved, make that clear in the title or description.
- Healing events are only for actual events that involve healing such as an evening of distance healing or shaktipat, or a day of holy womb healings. In the future, as this community events and resources area develops, people will be able to see a list with contact information for Sai Shakti Healers and teachers.
- Charitable Activity posts are limited to activities where people are being invited to participate – open to public participation.
- Use the template for submitting event posts. This helps to make the event ready to cut and paste onto the webpage.

- Please be concise with your description. There is a limit of 250 characters (as close as possible) to write a clear and interesting description of the event. Requests for dakshina are in addition to this.
- All questions, comments, and event listings can be emailed to: communityevents@divinelineage.org

Categories for posts:

Choose ONE category that best fits your event. If several categories are involved, you can make that clear in the title or description

- Fire Puja
- Satsang
- Meditation
- Class
- Music
- Charitable Activity
- Healing Event
- Program, Retreat, or Intensive (pick the one that applies)

Template for sending events postings:

1. Month
 2. Country/State
 - 3a. Category of event (Choose from list of Categories)
 - 3b. Title of Event
 4. Host and/or Center (with.....)
 5. Day of week, Date & time (start to end) include TIME ZONE
 6. City & State
 7. Contact info: name, email, phone (optional), website (optional),
- If you require an RSVP, you can add it here

8. Brief description limited to 250 characters, you may include event dakshina or donation information to your post by adding it at the end of your event description (optional).

Please send your event listing to: communityevents@divinelineage.org We will have at least three months at a time listed. Let us know of any changes.

Please allow several days for your post to appear in the calendar. It will be removed a few days after the event ends.

If you would like this information send in an email or a word document for ease of use, please email communityevents@divinelineage.org

Thank you for participating in this Sai Community project!